



502 7th Street Southwest
Suite 8
Roseau, MN 56751

Phone: 218-463-1903
Website: roseauswcd.org

MINUTES
ROSEAU SWCD BOARD MEETING
January 14, 2014

The monthly Board Meeting was held Tuesday, January 14, 2014. Chairman, John Gaukerud, called the meeting to order at 7:05 a.m. Supervisors present: John Gaukerud, Marguerite Miller and Warren Ulvin, and Landon Olson arriving after Election of Offices. District staff present: Scott Johnson and Janine Lovold. NRCS staff present: Casey Olson. County Commissioner present: Mark Foldesi.

Election of Offices

- Chairman Gaukerud handed the Meeting over to District Manager Johnson for election of officer's nomination for Chairman was called. Johnson asked for a nomination for Chairman. Miller nominated John Gaukerud for Chairman, seconded by Ulvin and passed by unanimous vote. Johnson then handed the meeting back to Gaukerud. Gaukerud asked for a nomination for Vice-chairman. Ulvin nominated Jay Estling for Vice-Chairman, seconded by Miller and passed by unanimous vote. Gaukerud asked for a nomination for Treasurer. Ulvin nominated Marguerite Miller for Secretary, seconded by Gaukerud and passed by unanimous vote. Gaukerud asked for a nomination for Treasurer. Miller nominated Warren Ulvin for Secretary, seconded by Gaukerud and passed by unanimous vote.

Employee Reports:

District Manager Johnson

- Attended Warroad Watershed meeting
- Ag Inspector program vouchers were submitted to County Auditor for payment.
- Equip Training with NRCS staff.
- Reports completed: MCIT payroll Audit, Pay Equity, Pera Annual Exclusion, Filed all State, Federal and Sales and Use reports.
- W-2/W-3's completed.
- Tree plan
- Year End Financial Statements started.

Program Coordinator Lovold

- A total of seven program reports have been submitted in eLINK. Not all programs have spent funds, but they need to have a report submitted anyway. The reports have been posted on the Roseau SWCD website as required by the State.
- The balance for FY 2013 State Cost Share is about \$7407.15, which will need to be encumbered by June 30, 2014. Any remaining funds will have to be sent back to the State 30 days after program expiration.

- The balance for FY 2013 Local Water Management is \$9609.51. The Roseau County Levy balance for this program is \$795.13.
- The balance for FY 2014 Conservation Delivery is \$16,116.46.
- The Envirothon sponsor letters have been sent out to Roseau County businesses. Have not heard what the Envirothon theme is this year.
- Have been working on the WRWD minutes and posting them to WD website.

Secretary's Report:

- A motion was made by Ulvin, seconded by Miller and passed by unanimous vote to approve the 2013 December minutes.

Treasurer's report:

- A motion was made by Ulvin, seconded by Olson and passed by unanimous vote to approve the Treasurer's report for December 2013.

Supervisor Reports:

- Supervisors had no reports.

District Conservationist Report:

- Olson reported that only EQIP and CSP are viable, because Congress had appropriated funding in December. EQIP signup ends in February. CSP signup originally was supposed to end this Friday, but has been extended to February 7.
- A total of two Wetland Resource Protection (WRP) easements have been accepted. One is in Polonia Twp, which TRWD is in the process of purchasing. The other one is in Huss Twp, which owned by a private landowner. Both easements are being legally surveyed now.
- Area 1 now has hired a WRP specialist and engineer to help with flood retention in the Red River Valley. Old CRP will be targeted for WRP.
- Olson reviewed Civil Rights and the "Justice for All" poster with the Board of Supervisors and SWCD staff.
- Dan Weber has been hired to fill Glen Kajewski's former position at the Area Office. His title is Assistant State Conservationist. Mr. Weber had been working as a DC in Duluth.

OLD BUSINESS:

- None

NEW BUSINESS

Tree Shed:

- DNR requires a new copy of the Certificate of Liability from MCIT each year for the tree shed. Manager Johnson mailed the paperwork to DNR.

Special Activity Assignment:

- Miller agreed to be on assignment for the Technical Service Area 1 again. Meetings are held quarterly in Ada, MN.

Board Meeting Date and Time:

- The monthly board meeting date and time will be the second Tuesday of each month at 7:00 a.m.

Supervisor Compensation Rate:

- The rate will be \$55.00

Mileage Rate:

- The rate will be 0.56 cents per mile maximum as allowed by the IRS.

Spending Limits:

- Maximum spending limits will be \$200.00 for office supplies and \$250.00 for vehicle expenses.

Designate Depositories:

- The depositories will be Citizens State Bank and Border State Bank.

Per Diem:

- The rate will be \$38.00 per day.

MOU:

- A Joint Powers Agreement between Roseau County SWCD and Roseau County for the Wetland Conservation Act administration was reviewed and signed.

The eight items above were approved on a motion made by Miller, seconded by Olson and passed by unanimous vote.

W-4s:

- New W-4 forms were distributed and signed by all Supervisors that were present for today's meeting.

MASWCD, NACD and Area 1 Dues:

- 2014 MASWCD dues are \$1966.50; NACD dues are \$775.00; and Area 1 dues are \$150.00. A decision was made to not pay the NACD dues based on the reason that they did not support the resolutions that were passed during the 2013 MASWCD Annual Convention. A motion to pay the dues, except for NACD, was made by Ulvin, seconded by Miller and passed by unanimous vote.

MCIT Insurance:

- The Insurance cost for property, general liabilities and public employees is \$3161.00. Workmen's Compensation is \$650.00. The total is \$3811.00

A motion to pay the MCIT Insurance was made by Miller, seconded by Olson and passed by unanimous vote.

Envirothon

- The first Envirothon meeting is tomorrow, January 15 in Warren, MN.

State Cost-Share:

- A letter has been sent to a landowner, who still needs to pay for trees on his State Cost-Share Shelterbelt Practice. The letter basically stated that the SWCD Books and the State Cost-Share Contract needed to be settled. Trees had been planted and inspected.

Flag Debt:

- A letter has been send to a landowner, who needs to pay for flags. The letter stated that the SWCD Books needed to be settled. This landowner will not be able to obtain merchandise in the future unless he pays at the time as he has a record of erratic payments.

WCA:

- Has been in contact with Alan Truscinski and has talked with him about the next step, available options including a 33 ft easement. Mr. Truscinski will be planting trees in the NW corner.
- Have been in contact with Norval Parsley several times for his wetland bank. A TEP panel will meet on January 23 to go over the wetland bank.

Area 1 Employees Training Session:

- The 2014 Employees Training Winter Session will be held February 11 – 12, 2014 at the Sportsman's Lodge, Baudette, MN.

Area 1 Host for MASWCD Convention:

- Area 1 will be hosting the Annual MASWCD Convention this year. A pre-meeting will be held during the Winter Session to get some ideas for topics and sessions.

Other:

- Dan Sather, Ameritas Insurance Agent, provided the SWCD a report about dental rate increases. The increase will be around \$30 more per month starting in March.

Next Board Meeting Date:

- The next meeting date was set for February 11, 2014 at 7:00 a.m.

Adjournment:

- The meeting was adjourned at 8:19 a.m. on a motion made by Olson, seconded by Ulvin and carried by unanimous vote.

Approval Date

District Board of Supervisors Secretary



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MINUTES
ROSEAU SWCD BOARD MEETING
February 11, 2014

The monthly Board Meeting was held Tuesday, February 11, 2014. Chairman, John Gaukerud, called the meeting to order at 7:05 a.m. Supervisors present: Warren Ulvin, John Gaukerud and Landon Olson. District staff present: Scott Johnson and Janine Lovold. NRCS staff present: Casey Olson.

Secretary's Report:

- A motion was made by Ulvin, seconded by Olson and passed by unanimous vote to approve the 2014 January minutes.

Treasurer's report:

- A motion was made by Ulvin, seconded by Olson and passed by unanimous vote to approve the Treasurer's report for January 2014.

Employee Reports:

District Manager Johnson

- Attended Envirothon meeting in Warren.
- Trees for 2014 have been ordered and placed into QuickBooks inventory.
- Employee Training – Baudette
- All Year End Reporting completed
- NRBG Reports – submitted
- Working on Year End Financial Statements
- Review of Restoration Order
- Ag Banking Review – TEP mtg.

Program Coordinator Lovold

- Attended Envirothon meeting in Warren. Sent the letters out to the teachers that usually attend the Envirothon. Have been doing some research for the test questions.
- Helped to finish the reporting for BWSR
- Have updated the website.
- Sent out the Soil Stewardship letters to area Pastors.
- Went to a RRWD meeting. The DNR was there to complete the natural resource issue statements for the Project Work Team meeting on February 20. This covered the upper Roseau and Hay Creek planning regions.
- Worked on District newsletter and tree order form.

Supervisor Reports:

- Supervisors had no reports.

District Conservationist Report:

- Farm Bill has been passed.
- Some programs have been combined and now go by a different name.
- Have 8 CSP applicants.
- There will be a bee pollinator practice. Have not received the procedures for this yet.
- Soil Health. There will be televised meeting at the Garden Telephone Company in Erskine. The public is invited.

OLD BUSINESS:**Envirothon:**

The theme this year is Locally Grown Sustainable Agriculture. Donations have totaled \$735.

Area 1 Employees Training Session

- The training will be held at the Sportsman's Lodge north of Baudette starting at noon today and going through noon tomorrow. Manager Johnson went through the agenda.

NEW BUSINESS**Soil Stewardship, April 27 – May 4:**

- The theme this year is Dig Deeper: Mysteries in the Soil. Should be getting orders in through mid-March for education and church materials.

WCA:

- Truscinski
- Norval Parsley

Next Board Meeting Date:

- The next meeting date was set for March 11, 2014 at 7:00 a.m.

Adjournment:

- The meeting was adjourned at 7:33 a.m. on a motion made by Olson, seconded by Ulvin and carried by unanimous vote.

3/11/14
Approval Date


District Board of Supervisors Secretary



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MINUTES
ROSEAU SWCD BOARD MEETING
March 11, 2014

The monthly Board Meeting was held Tuesday, March 11, 2014. Chairman, John Gaukerud, called the meeting to order at 7:06 a.m. Supervisors present: Marguerite Miller, Warren Ulvin, John Gaukerud and Jay Estling. District staff present: Scott Johnson and Janine Lovold. County Commissioner present: none. NRCS staff present: Casey Olson.

Secretary's Report:

- A motion was made by Ulvin, seconded by Miller and passed by unanimous vote to approve the 2014 February minutes.

Treasurer's report:

- A motion was made by Miller, seconded by Estling and passed by unanimous vote to approve the Treasurer's report for February 2014.

Employee Reports:

District Manager Johnson

- Winter Training Session- Inventory process
- 2013 Year-End Financial Statements and reports are completed and submitted to the State Auditor and BWSR.
- Monthly bills/books completed
- Tree Invoices
- CWMA work plan and budget
- Warroad Watershed meeting
- Roseau Watershed project work team meeting
- Truscinski site review
- District Ag Inspector's meeting.
- Ag Banking site.

Program Coordinator Lovold

- Attended the Winter Training Session at Sportsmen's Lodge, Baudette.
- Worked on the newsletter, which is now at the printer. The newsletter should be in the mail sometime in the next few weeks. It can be accessed on our website.
- Looked into the Long Lake Conservation Center website for the Outdoor Explorers Camp information.
- Watched two webinar videos, which were about Conservation Drainage and Minnesota's Ground Water and Surface Water: One Hydrosphere.

Supervisor Reports:

- Supervisors had no reports.

District Conservationist Report:

- The NRCS had a teleconference on the new WRP, which is now under the Agriculture Conservation Easement Program (ACEP). Farm & Ranch Land Protection Program (FRPP), Grassland Reserve Program (GRP), and Wetlands Reserve Program (WRP) no longer exist. All programs are currently pending until the new rules are written due to the new farm bill.
- The Grazing Specialist will be meeting with the DNR about grazing management on the Roseau WMA. Another grazing management practice will also be occurring on a site by Crookston.
- Minnesota will be getting EQIP training this week. EQIP has funding for special initiatives such as seasonal high tunnels, honeybees, prairie potholes (keeping land in grass for 5 years vs the 3 traditional years, and Great Lakes (water quality on lands in great lakes region.
- DC Olson also presented the Civil Rights poster and information. All present Supervisors signed a document stating that the Civil Rights information was reviewed and discussed.

OLD BUSINESS:**Envirothon Update:**

- Sponsors have contributed \$735 for the 2014 Envirothon.

NEW BUSINESS**Cooperative Weed Management Grant (C14-3890)**

- The Roseau SWCD was awarded the 2014 Cooperative Weed Management Grant.

The grant agreement was approved on a motion made by Estling, seconded by Miller and passed by unanimous vote.

2013 Financial Statements

- The financial information was reviewed and discussed.

The 2013 financial statements were approved on a motion made by Miller, seconded by Estling and passed by unanimous vote.

Long Lake Conservation Camp Scholarships:

- The cost for the two youth camper registrations will be the same as last year at \$425 per person.

Two scholarships for the 2014 Outdoor Explorers session were approved on a motion made by Ulvin, seconded by Miller and carried by unanimous vote.

Newsletter:

- The newsletter is currently at the printer and it will be in color this year. Over 2700 newsletters are being sent to Roseau County landowners and operators.

Soil Stewardship Materials:

- The order will be sent in this Friday. Materials requested by area churches and restaurants total \$157 so far. Additional orders are expected as the week progresses.

A motion to pay for the Soil Stewardship materials that will be ordered on March 14 was approved on a motion made by Miller, seconded by Ulvin, and carried by unanimous vote.

WCA:

-

SWCD Program Overview and Future Goals

- An event for reviewing SWCD programs, future goals, explore project possibilities and current happenings in the districts was discussed and was thought to be a good idea. District staff is to set up time, place, and provide information.

One Watershed One Plan:

- Lovold presented information provided by Peter Nelson, Water Planner from Pennington SWCD. The Pennington SWCD is looking to apply for the One Watershed One Plan Pilot Program for both Thief River and Red Lake River watersheds. Roseau County only has small portion of the Thief River watershed that totals about 1744 acres. Lovold has been asked by Pennington SWCD to talk with the County Commissioners. The more support, the more likely that the application will be funded.

Other:

- A District Managers meeting will be held in Thief River Falls on Wednesday, March 12. The Area 1 disharmony will be discussed.

Next Board Meeting Date:

- The next meeting date was set for April 15, 2014 at 7:00 a.m.

Adjournment:

- The meeting was adjourned at 8:05 a.m. on a motion made by Estling, seconded by Olson and carried by unanimous vote.

Approval Date

District Board of Supervisors Secretary



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MINUTES
ROSEAU SWCD BOARD MEETING
April 15, 2014

The monthly Board Meeting was held Tuesday, April 15, 2014. Chairman, John Gaukerud, called the meeting to order at 7:05 a.m. Supervisors present: Warren Ulvin, John Gaukerud, Jay Estling and Warren Ulvin. District staff present: Scott Johnson and Janine Lovold. NRCS staff present: Casey Olson.

Secretary's Report:

- A motion was made by Ulvin, seconded by Olson and passed by unanimous vote to approve the 2014 March minutes.

Treasurer's report:

- A motion was made by Ulvin, seconded by Estling and passed by unanimous vote to approve the Treasurer's report for March 2014.

Employee Reports:

District Manager Johnson

- Attended a District Manager's Meeting in Thief River Falls
- Attended an Area 1 Supervisor and District Manager meeting in Fertile
- Administered 7 Ag Applicator tests
- Monthly Books/ Quarterly Reports
- Truscinski Site Review
- Warroad Watershed Mtg.
- WCA – Technical Evaluation Panel on Ag Banking site. Stallman site and possible new site
- Biannual Budget Report/ BBR submitted to BWSR.
- Tree Sales to Date. 13859 Sold. 10475 Remaining.
- Expensed - \$19782.15. Revenues -\$ 21734.75

Program Coordinator Lovold

- Attended the One Watershed One Plan meetings in Thief River Falls. Went to the County Commissioner meeting to inform them about the Pilot Program for the One Watershed One Plan for the Red Lake watershed and the Thief River watershed. The County Commissioners will write a letter of support, but will only participate in the process minimally because the Thief River watershed area is less than 10% of the total area in Roseau County.
- Had a teleconference with the MPCA regarding the 10X locations on the Roseau River for the upcoming monitoring in 2015 and 2016.

- Attended the Two Rivers Watershed District / MPCA Technical Advisory Committee (TAC) meeting at Lake Bronson State Park. This was an introductory meeting for the upcoming Watershed Restoration and Protection Strategies (WRAPs) process for the watershed. A Public Advisory Committee meeting followed the TAC meeting
- An Envirothon meeting will be held tomorrow at Agassiz National Wildlife Refuge. The Envirothon will be held April 23. Total sponsor donations for Roseau County a \$810.
- Worked on the Biennial Budget Request.
- Sent out the Rainfall packets to our rainfall network.
- Distributed the Soil Stewardship materials to participating area churches and restaurants.
- Have been taking tree orders.

Supervisor Reports:

- Supervisor Gaukerud attended the Area 1 Supervisor Chair and District Manager meeting held in Fertile.

District Conservationist Report:

- There has been interest in the Honey Bee and the Prairie Pothole Wetland and Grassland Retention Initiatives for EQIP.
- Wetland reviews will still be done through the Area Office and not the Field Office as stated at the District Conservationist Meeting held in St. Cloud.
- CSP interviews will start next week.
- Dustin Grabowska, CED, had mentioned that there may be a one year extension for CRP contracts that are expiring this year.
- There is no funding for any programs right now, except CSP, until the new rules are written.

OLD BUSINESS:

Long Lake Conservation Camp:

- No applications were submitted this year.

Soil Stewardship

- The total expenses for stewardship materials is \$366.89, which was approved at the March Board Meeting contingent on the last few requests that would arrive towards the end of the week. The cost would be funded by the District for \$41.17 and LWM for \$366.89.

SWCD Program Overview Location

- The Program Overview was tabled until late fall.

Newsletter and Postage

- The following bills were approved on a motion made by Estling, seconded by Olson and passed by unanimous vote.

Newsletter – Copy Kat Printing
\$2117.72

Postage – Mail Presort
\$1186.29

NEW BUSINESS

State Cost Share Applications

- The following applications were approved into contract on a motion made by Estling, seconded by Olson and passed by unanimous vote.

<u>Participant</u>	<u>Contract #</u>	<u>Practice</u>
Paul Loe	2013-11	Farmstead Shelterbelt
Darield Moser	2013-12	Farmstead Shelterbelt
Mark Melby	2013-13	Farmstead Shelterbelt
Denny Dvergsten	2013-14	Farmstead Shelterbelt
Douglas Bischoff	2014-01	Field Windbreak

Beaver Control Payment - LWM

- The following bills were approved on a motion made by Estling, seconded by Olson and passed by unanimous vote.

WRWD
\$595.83
\$108.25
\$704.08

Biennial Budget Request:

- In lieu of the Annual Plan, the Biennial Budget Request (BBR) is now required by the State. All SWCD grants that are received, NRBG, and potential competitive grant projects are being required or asked to be shown on the BBR along with background information and funding. The BBR is due May 3.

Fairbooth:

- The Roseau SWCD received the Roseau County Fairbooth application in the mail for \$150. The application with fee was mailed.

WCA:

- Truscinski Site Review
- WCA – TEP Panel review of Ag Banking Sites. Stallman site and possible new site.

Next Board Meeting Date:

- The next meeting date was set for May 13, 2014 at 7:00 a.m.

Adjournment:

- The meeting was adjourned at 7:49 a.m. on a motion made by Estling, seconded by Olson and carried by unanimous vote.

Approval Date

District Board of Supervisors Secretary



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MINUTES
ROSEAU SWCD BOARD MEETING
May 10, 2014

The monthly Board Meeting was held Tuesday, May 10, 2014. Chairman, John Gaukerud, called the meeting to order at 7:10 a.m. Supervisors present: Warren Ulvin, John Gaukerud, and Jay Estling. District staff present: Scott Johnson and Janine Lovold. NRCS staff present: Casey Olson. Environmental Office staff: Jeff Pelowski.

Secretary's Report:

- A motion was made by Ulvin, seconded by Estling and passed by unanimous vote to approve the 2014 April minutes.

Treasurer's report:

- A motion was made by Estling, seconded by Ulvin and passed by unanimous vote to approve the Treasurer's report for April 2014.

Employee Reports:

District Manager Johnson

- Envirothon
- BBR Finished/ Submitted
- Quarterly Deposits
- Monthly Books/Bills
- Tree Orders
- Tree arrival dates
- WCA- Warroad Estates Lots
- Commercial Applicator Testing

Program Coordinator Lovold

- Participated in the Forestry Station for Envirothon at Agassiz Wildlife Refuge
- Worked on State Cost Share
- Worked with the trees and tree customers
- Assisted the District Manager with the wrap up and submittal of the 2016-2017 Biennial Budget Request

Supervisor Reports:

- Supervisors had no reports.

District Conservationist Report:

- The deadline for EQIP is this Friday. EQIP will be funded once OMB releases the funds.
- CSP.
- There will probably only be continuous CRP signups this year. Expiring CRP contracts will more than likely have a one year extension.
- Training has been going on for ACEP. There is funding this year. Anyone interested in WRP may sign up under ACEP.

OLD BUSINESS:**Biennial Budget Request (BBR) 2016-2017**

- The BBR has been submitted before the deadline of May 2.

Envirothon

- A total of 23 teams or 104 students participated this year. Tri-County #7 received 1st place, Grygla #2 took 2nd place and Greenbush #22 acquired 3rd place.

NEW BUSINESS**SSTS**

- Jeff Pelowski, Environmental Office, presented the 2014 Roseau County Ordinance to the Supervisors for comment. Copies of the Ordinance were distributed. The Ordinance progression from 1996 to the present was discussed. A Public Meeting for public comment will be held on June 24. Supervisor comments were that Roseau County needs to observe state requirements in order to stay in compliance with existing statutes.

Tree Bill

- The following tree bill was approved for payment on a motion made by Ulvin, seconded by Estling and passed by unanimous vote.

Schumacher's Nursery - \$15,529

State Cost Share Applications

- The following applications were approved into contract on a motion made by Estling, seconded by Ulvin and passed by unanimous vote.

<u>Participant</u>	<u>Contract #</u>	<u>Practice</u>
Shaun / Jessica Burkel	2013-15	Farmstead Shelterbelt
David / Cindy Laflamme	2013-16	Farmstead Shelterbelt

WCA:

- Warroad Estates Lot Development
- Stallman Bank review

Call for Resolutions: Deadline July 21

- A handout for the Resolution Process was mailed out to all Supervisors before the Board Meeting. The deadline for Resolutions is July 21. The next Area 1 meeting to present Resolutions is July 9 at McCollum's Hunting Preserve by Bejou.

Next Board Meeting Date:

- The next meeting date was set for June 10, 2014 at 7:00 a.m.

Adjournment:

- The meeting was adjourned at 7:55 a.m. on a motion made by Estling, seconded by Ulvin and carried by unanimous vote.

7-8-14
Approval Date


District Board of Supervisors Secretary



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MINUTES
ROSEAU SWCD BOARD MEETING
July 8, 2014

The monthly Board Meeting was held Tuesday, July 8, 2014. Chairman, John Gaukerud, called the meeting to order at 7:06 a.m. Supervisors present: Warren Ulvin, John Gaukerud, and Marguerite Miller. District staff present: Scott Johnson and Janine Lovold. NRCS staff present: Casey Olson.

Secretary's Report:

- A motion was made by Ulvin, seconded by Miller and passed by unanimous vote to approve the 2014 May Minutes.

Treasurer's report:

- A motion was made by Ulvin, seconded by Miller and passed by unanimous vote to approve the Treasurer's Report for May and June 2014.

Employee Reports:

District Manager Johnson

- Worked with trees
- Completed all tree plantings except for one that will be completed next spring due to wet conditions
- Attended Warroad Forestry / County Meeting
- Attended CWMA Meeting with RRWD and County
- Attended a Program Meeting in Bemidji with BWSR
- Submitted Quarterly Reports
- Worked on Books/Bills
- Worked on NW Foundation Report
- Ag Inspector's Training will be held July 16-18 at New Ulm

Program Coordinator Lovold

- Worked with trees and tree customers
- Finished planting trees for the year
- Entered rainfall data into Climatology database
- Worked on State Cost Share
- Updated state program reports in eLINK

Supervisor Reports:

- Supervisors had no reports.

District Conservationist Report:

- CRP – Most contracts are not eligible for the one year extension because they had a 15 year contract. If landowners don't touch their land, they may enroll in general signup next year.
- CCRP – Interest has been high, especially for those landowners, who are ineligible for the one year extension. FSA reported that there are 75 accepted offers and many more are waiting.
- EQIP – The first round of funding is done. The second round is going on now. The approval list should be in by the end of the week.
- CSP – The first round of funding will be done soon and contracts will be obligated by the end of July.
- Old CSP – 2010 CSP contracts will be eligible for re-enrollment. Training and more information will occur tomorrow afternoon. Contracts would be extended to December of this year with an added enhancement that would have to be done. These are non-competitive.
- WRP – 1 easement is closing in Polonia Twp for a 30 year easement. The one in Huss Twp is a permanent easement. The one down south is a RIM WRP. Some new WRP easements may be in the works.

OLD BUSINESS:**Area 1 Meeting – July 9**

- The Area 1 meeting is tomorrow at McCollum's Hunting Preserve by Bejou.

Tree Season Update

- Trees season is now done. Last tree planting was completed last week. Three tree customers have outstanding bills.

NEW BUSINESS**State Cost Share Payments**

- The following applications were approved into contract on a motion made by Miller, seconded by Ulvin and passed by unanimous vote.

<u>Participant</u>	<u>Contract #</u>	<u>Payment</u>	<u>Practice</u>
Dariel Moser	2013-12	303.50	Farmstead Shelterbelt
Keith Janicke	2013-09	570.39	Farmstead Shelterbelt
Melva Loe	2013-11	919.63	Farmstead Shelterbelt

County Weed Inspector

- A cooperative weed management meeting was held between the SWCD, RRWD and the County Highway Dept to better manage weeds in Roseau County.

Computer

- District Manager Johnson ordered a new work station after his old computer crashed. The cost is \$1874.95.

The new computer purchase was approved on a motion made by Miller, seconded by Ulvin and passed by unanimous vote.

LWM – YSI Sonde Unit

- Due to no Board Meeting in July, Program Coordinator Lovold obtained BWSR approval before purchasing the YSI sonde unit for surface water monitoring. The quote was \$4310 and excluded sales tax and shipping.

The YSI sonde unit purchase was approved on a motion made by Miller, seconded by Ulvin and passed by unanimous vote.

Tree Bill

- The following tree bill was approved for payment on a motion made by Ulvin, seconded by Miller and passed by unanimous vote.

North Central Reforestation - \$757.10

Badoura State Nursery - \$3,165.00

WCA:

- WCA TEP Panel – Truscinski
- Lot development - Warroad Estates
- Ag Bank – Todd Beckel
- 1 Lot development Lake 15 - Mearle Hine
- Pond clean-out – 3 sites

Other: SCS Date Amendment

- Severe wet conditions prevented adequate site preparation and shelterbelt tree planting during the spring 2014 season for Denny Dvergsten: Contract 2013-14. The date was amended to have the site preparation and trees planted by April 14, 2016 for T160N R43W S11 SESE site. Total encumbered cost-share funds are \$3,038.10.

The amendment was approved on a motion by Ulvin, seconded by Miller and passed by unanimous vote.

Next Board Meeting Date:

- The next meeting date was set for August 12, 2014 at 7:00 a.m.

Adjournment:

- The meeting was adjourned at 7:39 a.m. on a motion made by Ulvin, seconded by Miller and carried by unanimous vote.

8/12/14
Approval Date


District Board of Supervisors Secretary



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MINUTES
ROSEAU SWCD BOARD MEETING
August 12, 2014

The monthly Board Meeting was held Tuesday, August 12, 2014. Chairman, John Gaukerud, called the meeting to order at 7:10 a.m. Supervisors present: Warren Ulvin, John Gaukerud, Marguerite Miller, and Landon Olson. District staff present: Scott Johnson and Janine Lovold. NRCS staff present: Casey Olson.

Secretary's Report:

- A motion was made by Ulvin, seconded by Miller and passed by unanimous vote to approve the 2014 July Minutes.

Treasurer's report:

- A motion was made by Ulvin, seconded by Miller and passed by unanimous vote to approve the Treasurer's Report for July 2014.

Employee Reports:

District Manager Johnson

- Attended the Area 1 Meeting at Terry McCullum Farm by Bejou
- Attended the MACAI short course in New Ulm, MN
- Worked in the Fairbooth
- Worked on the Bischoff tree matting project on August 4
- Attended a BWSR Grants Workshop
- Reviewed a wildlife pond site for Norm Flagstad
- Worked on the monthly Books and paid bills

Program Coordinator Lovold

- Went to the Area 1 meeting by Bejou, MN
- Worked with District Manager on WRWD report summary for the NW MN Foundation grant
- Worked on gypsy moth and "Keep It Clean" Lake of the Woods displays for the fair booth
- Helped set up gypsy moth traps. These traps have been checked once.
- Started mid and final State Cost Share tree inspections.
- Helped to finish the tree matting project for the SCS Bischoff field windbreak practice. Pennington SWCD brought their tree matting equipment.
- Attended a BWSR Workshop in TRF last week

Supervisor Reports:

- Supervisors had no reports.

District Conservationist Report:

- A short update on EQIP and CSP was given
- The FOIA agreement was handed out for review and questions. The Roseau SWCD entered into the agreement on a motion made by Ulvin, seconded by Miller and passed by unanimous vote.

NEW BUSINESS**NRCS/SWCD Office Rent Discussion**

- Discussion revolved around several options that could take place. However, no official document has been drawn up or presented. Area Resource Conservationist, Danny Weber, was called regarding further clarification, but he could not offer anything more at this time. Mr. Weber indicated that he had a meeting regarding the Service Center today and would forward the information to District Manager Johnson. This item was tabled until more information could be presented.

2014 Billable Rates

- The 2014 billing rates were reviewed. The 2014 billing rates were approved on a motion made by Miller, seconded by Olson and passed by unanimous vote.

County Weed Inspector

- The District Manager Johnson reported that thistle complaints were starting. One landowner was already in the process of mowing.
- RRWD has started mapping watershed ditches for invasive weeds.
- Inspected all Gypsy Moth trap sites.

LWM

- Program Coordinator Lovold discussed the waiver resolution for the 5 year amendment for the comprehensive local water plan. No update is needed at this point. Coordinator Lovold will be meeting with the County Commissioners to get the waiver resolution.
- The following payments were approved on a motion made by Miller, seconded by Ulvin and passed by unanimous votes.

<u>Participant</u>	<u>Contract #</u>	<u>Practice</u>	<u>Payment</u>
Troy Johnson	14-01	Well Decommissioning	\$162.50
Earl Johnson	14-02	Well Decommissioning	\$162.50

WCA:

- Warroad Estates
- Juneberry 31
- Truscinski


Next Board Meeting Date:

- The next meeting date was set for September 9, 2014 at 7:00 a.m.

Adjournment:

- The meeting was adjourned at 8:11 a.m. on a motion made by Miller, seconded by Olson and carried by unanimous vote.

9-9-14
Approval Date


District Board of Supervisors Secretary



502 7th Street Southwest
Suite 8
Roseau, MN 56751

Phone: 218-463-1903
Website: roseauswcd.org

MINUTES
ROSEAU SWCD BOARD MEETING
September 9, 2014

The monthly Board Meeting was held Tuesday, September 9, 2014. Chairman, John Gaukerud, called the meeting to order at 7:06 a.m. Supervisors present: John Gaukerud, Marguerite Miller, and Jay Estling. District staff present: Scott Johnson and Janine Lovold. NRCS staff present: Casey Olson.

Secretary's Report:

- A motion was made by Miller, seconded by Estling and passed by unanimous vote to approve the 2014 August Minutes.

Treasurer's report:

- A motion was made by Estling, seconded by Miller and passed by unanimous vote to approve the Treasurer's Report for August 2014.

Employee Reports:

District Manager Johnson

- Worked on the monthly Books and paid bills
- Quarterly reports- State / Federal deposits
- Pay Equity report completed and in compliance
- Gypsy moth traps
- Presented 2015 Budget proposal to County Commissioners
- County Ag Inspection
- Weeds in County are spot sprayed. Bemis Hill-Knap weed. County Ditches-Purple Loosestrife.

Program Coordinator Lovold

- Inspected gypsy moth traps
- Conducted State Cost Share tree checks for new, mid and final contracts.
- Worked on paperwork for State Cost-Share payment

Supervisor Reports:

- Supervisors had no reports.

District Conservationist Report:

- The 2010 CSP renewal ends this Friday.
- 60 CCRP have been accepted. Participants will have to reseed to native grasses. Introduced grasses are no longer eligible.
- The WRP for the Quick project is closing. TRWD is buying the easement this Wednesday for a flood retention project.
- We have been wrapping up for year-end.
- No news has been released regarding the lease. The State Conservationist, Don Baloun, has stated that no walls will be constructed. Dan Weber, Area ARC, advises that Districts not worry about the lease right now, but to just keep it in the back of your mind.
- Jade Estling will be show casing a cover crop workshop and will provide the field demonstration. He has asked NRCS/SWCD to help advertise. The workshop will be in late September to early October.

NEW BUSINESS**State Cost Share Payment**

- The following contract was approved for cost-share payment on a motion made by Miller, seconded by Estling and passed by unanimous vote.

Participant	Contract #	Payment	Practice
Doug Bischoff	2014-01	\$4,708.78	Windbreak

LWM

- The following payment was approved on a motion made by Estling, seconded by Miller and passed by unanimous votes.

<u>Participant</u>	<u>Voucher #</u>	<u>Practice</u>	<u>Payment</u>
Brian Rice	14-03	Well Decommissioning	\$425.00 (2 wells)

WCA:

- Warroad Estates site review
- Water Quality Mtg. BWSR/SWCD/Red Board

BWSR Academy

- The Academy will be held at Breezy Point Resort on October 28 – 30.

Next Board Meeting Date:

- The next meeting date was set for October 14, 2014 at 7:00 a.m.

Adjournment:

- The meeting was adjourned at 7:44 a.m. on a motion made by Estling, seconded by Miller and carried by unanimous vote.

10/14/14
Approval Date


District Board of Supervisors Secretary



502 7th Street Southwest
Suite 8
Roseau, MN 56751

Phone: 218-463-1903
Website: roseauswcd.org

MINUTES
ROSEAU SWCD BOARD MEETING
October 14, 2014

The monthly Board Meeting was held Tuesday, October 14, 2014. Chairman, John Gaukerud, called the meeting to order at 7:10 a.m. Supervisors present: Warren Ulvin, Marguerite Miller, John Gaukerud, and Landon Olson. District staff present: Scott Johnson and Janine Lovold. NRCS staff present: Casey Olson.

Secretary's Report:

- A motion was made by Miller, seconded by Ulvin and passed by unanimous vote to approve the 2014 September minutes.

Treasurer's report:

- A motion was made by Ulvin, seconded by Miller and passed by unanimous vote to approve the Treasurer's report for September 2014.

Employee Reports:

District Manager Johnson

- Cover crop Workshop at Estling farms
- Conservation Days – Pennington SWCD
- Quarterly reports, Bills and Books
- Insurance renewal quotes
- TEP- Warroad Estates
- Ron Kotchavar- Wetland Violation restoration
- Norvel Parlsey Ag Bank
- Warroad Watershed District Mtg.

Program Coordinator Lovold

- Participated in the Cover Crop Workshop at Jade Estling's farm
- Assisted with paperwork and digital reporting for the Accelerated Implementation Grant for the Warroad River Watershed District
- Attended the Big Swamp Project Work Team meeting in Badger. They are starting the preliminary work for the Klondike North Impoundment Project.
- Have been in discussion with the Minnesota PCA regarding 3-4 flow monitoring stations that will be installed for the 2015-2016 intensive monitoring of the Roseau River watershed. These flow monitors will be installed near the pour point in creeks. Roseau River WD will be advising better alternative creek sites.
- Completed some tree disease checking for landowners requesting assistance.

Supervisor Reports:

- Supervisors had no reports.

District Conservationist Report:

- CRP signup is now done. Around 100 contracts have been offered for Continuous CRP.
- EQIP signup cutoff dates will be October 17 for the first, November 14 for the second, and December 19 for the third.
- CSP – NRCS is waiting for Congress to release funds. The re-enrollment participants are waiting for word regarding their contracts.

OLD BUSINESS:**BWSR Academy**

- The academy this year will be held at Breezy Point on October 28-30.

NEW BUSINESS**ATV Bill**

- The ATV was sent to Grad's by Warroad for parts and work, which came to \$271.71.

The bill was approved for payment on a motion made by Ulvin, seconded by Olson and passed by unanimous vote.

Insurance Update

- The premium for insurance has decreased. The change will be effective November 1.

Resolution Packet & Signatures

- Signatures and tally sheets were obtained from four Supervisors. The remaining Supervisor will be contacted by the District Manager.

Board Pictures for the MASWCD Convention

- The Board Supervisors will be sending individual pictures to the office for the poster being put together for convention.

WCA

- Warroad Estates County Club – Notice of Decision

The Notice of Decision was approved on a motion made by Ulvin, seconded by Olson and passed by unanimous vote.

- Norval Parsley Ag Bank
- Ron Kotschevar
- TEP Panel for Roseau River WMA
- Riverside Cemetery

Area 1 Meeting

- The next Area 1 meeting will be on October 23 at The Cactus, Perham, MN

Keep It Clean

- The LOW SWCD has sent out a notice for the "Keep It Clean" funding needed for the 2014-2015 ice fishing season. Dumpsters were available at the Swift Ditch and Warroad for the Roseau County sites during last winter. LOW County has four sites, Zippel Bay, Rocky Point, Bostic Bay, and Wheeler's Point.

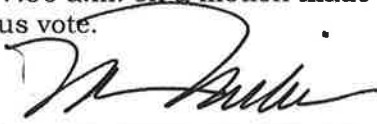
Next Board Meeting Date:

- The next meeting date was set for November 18, 2014 at 7:00 a.m.

Adjournment:

- The meeting was adjourned at 7:50 a.m. on a motion made by Miller, seconded by Olson and carried by unanimous vote.

11-18-14
Approval Date


District Board of Supervisors Secretary



502 7th Street Southwest
Suite 8
Roseau, MN 56751

Phone: 218-463-1903
Website: roseauswcd.org

MINUTES
ROSEAU SWCD BOARD MEETING
November 18, 2014

The monthly Board Meeting was held Tuesday, November 18, 2014. Chairman, John Gaukerud, called the meeting to order at 7:05 a.m. Supervisors present: John Gaukerud, Warren Ulvin, Marguerite Miller, and Jay Estling. District staff present: Scott Johnson and Janine Lovold. NRCS staff present: Casey Olson.

Secretary's Report:

- A motion was made by Ulvin, seconded by Miller and passed by unanimous vote to approve the 2014 October minutes.

Treasurer's report:

- A motion was made by Miller, seconded by Estling and passed by unanimous vote to approve the Treasurer's report for October 2014.

Employee Reports:

District Manager Johnson

- Attended BWSR Academy
- District 1 County Ag Inspectors Meeting
- Quarterly Reports
- Completed Wetland Certification for County Auditor
- Commissioner Mtg. Ag Bank issue
- TEP meeting DNR/Watershed/COE/BWSR – Roseau WMA
- Allan Truscinski – Restoration Complete
- Ron Kotschevar – Restoration Complete
- Wetland Violation – Barnett Section 5

Program Coordinator Lovold

- Attended the BWSR Academy at Breezy Point
- Built a website for Pennington SWCD
- Worked on the MPCA's 2015 Surface Water Assessment Grant application for the Roseau River watershed

Supervisor Reports:

- Supervisors had no reports.

District Conservationist Report:

- Working on CSP payments and enrollments.

- The second round of EQIP ends this Friday.
- Working on some new EQIP files that have new pastures that was expired CRP.
- Don Baloun, State Conservationist, is retiring. Last day is January 1, 2015.
- An Area 1 Meeting is scheduled for next week.
- Have been asked to look into RCPP. If the District has any project ideas that could be partnered, RCPP may be able to fund those projects.

OLD BUSINESS:

MASWCD Convention

- Any Supervisors that intend on participating in this year's convention are asked to make a decision by November 21.

NEW BUSINESS

Keep It Clean – Lake of the Woods

- Manager Johnson provided the 2014 expenditures and brochure that the LOW SWCD sent for additional Project information. Discussion revolved around last season's success, possible new sites, raising the SWCD portion to \$2000 for the upcoming 2015 winter season.

The Project was approved for payment of \$2000 to LOW SWCD by using WCA funds transferred to LWM on a motion made by Ulvin, seconded by Estling and passed by unanimous vote.

WCA

- Wetland Violation – Barnett 5
- Alan Truscinski – Restoration Complete
- Ron Kotschevar – Restoration Complete
- Wetland Certification for County Auditor

Next Board Meeting Date:

- The next meeting date was set for December 9, 2014 at 7:00 a.m.

Adjournment:

- The meeting was adjourned at 7:47 a.m. on a motion made by Estling, seconded by Miller and carried by unanimous vote.

Approval Date

District Board of Supervisors Secretary



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Suite 8
Roseau, MN 56751

Phone: 218-463-1903
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MINUTES
ROSEAU SWCD BOARD MEETING
December 9, 2014

The monthly Board Meeting was held Tuesday, December 9, 2014. Chairman, John Gaukerud, called the meeting to order at 7:07 a.m. Supervisors present: John Gaukerud, Warren Ulvin, and Jay Estling. District staff present: Scott Johnson and Janine Lovold. NRCS staff present: Casey Olson.

Secretary's Report:

- A motion was made by Estling, seconded by Ulvin and passed by unanimous vote to approve the 2014 November minutes.

Treasurer's report:

- A motion was made by Ulvin, seconded by Estling and passed by unanimous vote to approve the Treasurer's report for November 2014.

Employee Reports:

District Manager Johnson

- Monthly Deposits of Quarterlies
- Monthly Books / Bills
- Warroad River Watershed Meeting

Program Coordinator Lovold

- Have been listening to WRWD recordings, writing the minutes, and uploading the information to the WRWD website
- Have taken a couple tree orders for next spring.
- Klondike PWT & Design Team meetings are tomorrow in Badger.

Supervisor Reports:

- Supervisors had no reports.

District Conservationist Report:

- CSP re-enrollments will be wrapped up today.
- Friday is the last day to request payments for this year.
- The continued resolution ends this Friday. There could be a governmental shutdown.
- Ashley Hitt is now working for the Red Lake Watershed District. The vacancy has been listed and funding for the position is through June. They are trying to get funding for the rest of 2015.
- FSA has been approving continuous CRP contracts
- A meeting will be held soon regarding wetland determinations and farm insurance.

OLD BUSINESS:

None

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NEW BUSINESS**Aquatic Invaders Summit**

- A conference hosted by Lakes Associations about aquatic invasive species, what can be done and what is currently being done will be held January 21-22, 2015 in St. Cloud, MN.

Aquatic Invasive Species Program

- Roseau SWCD helped Roseau County put together a rough Work Plan that was submitted to the DNR's AIS Program. Roseau County has received \$17,500 with more coming in 2015. County Commissioner Todd Miller is heading the program.

COLA – 3%

- Tabled for January.

SWAG Application

- The Surface Water Assessment Grant Application for the Roseau River watershed has been submitted and uploaded through the State's SWIFT site. Application deadline is December 10 by 2:30 pm. Notification of approved applications will be January 7, 2015.

Ag BMP Application

- Tony Wensloff has applied for \$100,000 for a no-till drill.

The application was approved on a motion made by Ulvin, seconded by Estling and carried by unanimous vote.

Ag Inspection Voucher

- The Ag Inspector voucher will be submitted to Roseau County for fourth quarter reimbursement.

Pocket Calendar with Note Pad

- A sample pocket calendar with note pad for promotional purposes was shown. It was decided that 100 will be purchased for a total cost of \$280.74.

Approval for purchase was approved on a motion made by Ulvin, seconded by Estling and carried by unanimous vote.

WCA

- Wetland restoration on Ron Kotchevar was completed.
- Letter from COE finalizing Alan Truscinski restoration.

Next Board Meeting Date:


- The next meeting date was set for January 13, 2015 at 7:00 a.m.

Adjournment:

- The meeting was adjourned at 7:44 a.m. on a motion made by Estling, seconded by Ulvin and carried by unanimous vote.

1-13-15

Approval Date



District Board of Supervisors Secretary